

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 12 FEBRUARY 2015 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present

Councillors John Bagnall, Matthew Gore (Chair), Robert Hartley, Pam Laking, Alan Sykes
Clerk Eve Haskins
In attendance No members of the public were present

1/0215 Apologies

Apologies were received and accepted from Cllrs Gregson and Kirkham.

2/0215 Declarations of Interest - None.

3/0215 To confirm minutes of meetings held on 8 January and 15 January 2015

Minutes of meetings held on 8 January and 15 January 2015 were confirmed as true records and signed by the Chair.

4/0215 Planning applications

- a) 14/05251/HOU – 6 Firbeck, Harden: construction of conservatory to rear – application had already been consulted upon despite the Parish Council obtaining an extension.

RESOLVED that the Clerk to contact the Planning Department of BMDC to query this, and to contact YLCA to obtain further information and advice concerning the issue of planning decisions being delegated to the Clerk.

5/0215 Public Representation - None.

6/0215 Exchange of Information - None.

7/0215 Update on playground refurbishment

Clerk updated all that the work on the refurbishment of the playground is almost completed, with only the painting of the old piece of equipment still to do, and that the school have agreed to attend the opening ceremony on Thursday 26 March 2015. **RESOLVED** that:

1. Parish Council to take the lead from the school on this event: Cllr Gregson to continue to liaise with the local school to agree timings, possible refreshments, pupil cutting the ribbon etc;
2. Clerk to contact the pre-school, Beavers group and Mother and Toddler Group to invite them to the event also once details have been confirmed;
3. Clerk to contact BMDC, Wren and local newspapers again to publicise this event once details have been confirmed;
4. Clerk to contact BMDC regarding the possible hire of a gazebo for the event, at a quoted cost of £20 including delivery and erection.

8/0215 Transparency Code

RESOLVED that Clerk to investigate exactly how much detail is required for the publishing of items of expenditure above £100 (Part 2, section 10).

9/0215 Core Strategy Examination

Cllr Sykes updated all that Cllr Kirkham has put in a written representation in response to the Local Plan Core Strategy on behalf of the Parish Council and is willing to represent these views to the Inspector if necessary, although would not be available to attend all days.

10/0215 Traffic in village

RESOLVED that Clerk to ensure that the information recently received from Highways Dept of BMDC following the recent traffic surveys has been received by the police (NB average speed on Long Lane was 23/24 mph) and to determine what action the police intend to take on this issue, requesting further speed checks on Wilsden Road and Long Lane.

11/0215 Horticulture

RESOLVED that:

1. Cllr Gregson to continue to liaise with the Horticultural Society, accepting their kind offer to plant the bedding plants outside the Post Office and in the barrier half baskets;
2. Cllr Gregson to liaise with the Post Office and butchers to determine whether they would be willing to water the bedding plants;
3. Cllr Gore to liaise with local gardener to determine availability/prices for watering both.

12/0215 Newsletter

RESOLVED that future newsletter issues (imminent issue excepted) to contain adverts to help support local groups, such as the Horticultural Society (local business adverts not to be included).

13/0215 Recording of minutes

RESOLVED that Cllr Hartley to determine the cost of recording equipment before next meeting.

14/0215 Payments for approval

RESOLVED that the following payments were approved and cheques duly signed:

- **£52.92** Clerk's expenses (including £25.92 for kettle/cups/refreshments)
- **£68.65** Staples for Clerk's stationery
- **£35.00** The Information Commissioner

15/0215 Correspondence

- Email from YLCA re Local Government Financial Settlement: acknowledged;
- Email from Wilsden P C re Neighbourhood Plan: agreed Clerk to liaise with Cllr Kirkham;
- Email from YLCA re Guide to Planning System: acknowledged;
- Email from Shipley Area Coordinator's Office re Ward Plan 2015-16: acknowledged;
- Email from BMDC re Transparency Code for Smaller Councils: see item 08/0215 above;
- Letter from BMDC re Local Access Forum: Clerk to send information to Cllr Laking;
- Email and telephone call from Crime Reduction Officer, Keighley and Shipley NPT, re Harden Memorial Hall: Clerk to liaise with Cllrs Kirkham and Laking to arrange a meeting;
- Email from BMDC re Budget Proposals Consultation: acknowledged;
- Email from YLCA re information re upcoming local council elections: acknowledged;
- Email from BMDC re Neighbourhood Area applications for Addingham and Baildon Parish Councils: acknowledged;
- Email from BMDC Highways re recent traffic survey in Harden: see item 10/0215 above;
- Email from BMDC re Plan-it Bradford newsletter: acknowledged;
- Email from YLCA re Inspiring Yorkshire event in Ilkley, 18 March 2015: acknowledged.

16/0215 Planning decision notifications from Bradford Council - None.

17/0215 Clerk's appraisal

RESOLVED that:

1. Clerk to take over the role of RFO effective immediately;
2. Cllr Bagnall to arrange for Clerk to be included on the bank mandate;
3. Clerk to be paid an extra two hours per month for this role, to be reviewed in six months;
4. Revised wage for Clerk to be discussed at the next meeting.

The Chairman closed the meeting at 8.45pm.

The next Parish Council meeting will be held on 12 March 2015 at 7.00pm in Harden Memorial Hall